

Rodney L. Gilroy
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Objective:

To obtain position, involving working with others, using acquired people and management skills.

Summary of Qualifications:

Excellent office management skills to include fiscal accountability, customer service, human resources, management of full staff kitchen, managed maintenance and landscaping, payroll, records management, accounts receivables, accounts payables, marketing, inventory and banking.

Managed and co-managed retirement homes for over two years, with happy residents and staff.

Strong people skills.

Experienced in all phases of retail management, expert training manager. Trained personnel to move up to regional and district positions. Successfully trained and developed 14 store managers. Achieved all sales goals, to include obtaining a profitable profit and loss statement.

Manage own areas with minimum guidance or supervision, proven self-starter, works well under stress, very able to multi-task.

Trained and experienced in addressing diversity issues.

Computer experienced in many applications, ten-key, fax, multi-phones, copiers and general office equipment.

Experienced in construction, to include commercial and home construction and remodeling, plumbing, electrical, structural, dry wall, smoke and fire alarm systems.

Experience Highlights:

Have managed a retirement community for one and one half years and co-managed another community for over one half year. Have successfully maintained or increased occupancy despite economics and expected move-out issues. Currently at 91%. Have stayed within budget in all controllable categories. Have been able to make significant landscape and building improvements within budget. Most importantly are appreciated by residents, family members and staff alike.

9 years # 1 store in region, out of 47 stores.

Opened over 20 stores for Tractor Supply.

Contracting and subcontracting for custom, speculation and government projects.

Coordinated the construction of over 20 homes, in various stages of development, concurrently.

Performed personnel management, functions to include hiring, training, scheduling, work assignments, setting standards, performance appraisals, feedback, promoting, workman's compensation and FMLA issues and terminations.

Education and Training:

High School Diploma, Wichita Falls, TX.

Numerous managing courses on an annual basis.

Annual people skills and motivation training classes.

Frequent human resource seminars.

Safety and Hazmat training.

Serve Safe Certified.

Licensed Snorkel (lift) Operator.

Employment History:

Hawthorn Retirement Corporation (used to be Holiday Retirement Corporation, Houston, TX, April 29, 2009 to Present.

Holiday Retirement Corporation. Plano, TX, January 2007 to July 2007. Boise, ID, July 2007 to April 18, 2009.

Owner/Operator for CC Construction, Dallas Area, August 2002 to January 2007.

Pro-Desk, Home Depot, January 2002 to December 2002, Waxahachie, TX.

Store Manager, McCoy's Building Supply, Waxahachie, TX, 3 years.

Store Manager and Training Manager, Tractor Supply, 11 years, quit to nurse mother through death.

Hobbies:

Religious Education, Fishing and Reading